

**REGULAR MEETING
OF THE SAN PEDRO VALLEY HOSPITAL DISTRICT,
HELD OCTOBER 29, 2025
AT 9:00AM**

PRESENT:	JOSE CHAVEZ	MEMBER, CHAIRMAN
	CARMEN KREBS	MEMBER, VICE-CHAIRPERSON
	RONALD DESMARAIS	MEMBER
	SABRINA PRIDHAM	MEMBER
	KIMBERLY GUILLIAMS	SECRETARY

ABSENT:	ANGEL DE LA TORRE	MEMBER
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ALSO PRESENT: GARY KARTCHNER

CHAIRMAN CHAVEZ OPENED THE MEETING AT 9:05AM

MINUTES OF THE PREVIOUS MEETING:

Mr. Desmarais moved to approve the September 24, 2025 regular meeting minutes as submitted. Second by Mrs. Pridham. Motion passed.

TREASURER'S REPORT:

Ms. Guilliams submitted the Treasurer's Report from September 2025.

WARRANTS AND CORRESPONDENCE:

Ms. Guilliams said that there was an amendment to the APSI IGA payment agreement. It was reviewed by the attorney and sent back to AHCCCS. There will be an invoice for the amendment and for the quarterly secretary salary.

NEW BUSINESS:

A. Audit Engagement Letter/Quote – Ms. Guilliams presented the 24/25 engagement letter and quote. The terms are the same as last year and the quote is \$13,650 plus any additional administrative costs. Motion by Mrs. Pridham to approve the 24/25 audit terms and quote. Second by Mr. Desmarais. Motion carried.

B. M&O – Mr. Kartchner said that no M&O is requested for October, but Mr. Nellis will be requesting at the next meeting.

San Pedro Valley Hospital District

Minutes

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C. CEO Report – Mr. Kartchner said the hospital is working on the budgets for 2026 and looking at different service lines to grow. The hospital is doing great updates and annual competencies this week. It is business as usual.

D. Director of Finance Report – Mr. Kartchner reviewed the September financials, stats, and balance sheet. TMC will be helping out with some of the capital projects. The electronic medical record is expected to begin sometime in 2026. It will be a painful crossover but worth it.

OLD BUSINESS:

None.

CALL TO AUDIENCE:

None.

CALL TO BOARD:

None.

ADJOURNMENT:

The meeting was adjourned at 9:23AM. The next regular meeting will be held in the Saguaro Room on December 3, 2025, at 9AM.

Signed: Jose S. Chaiy Dated: 12/3/25